

Indian Institute of Technology Bombay

Invites Expression of Interest (EOI) for

Comprehensive Architectural Consultancy for the Proposed Academic Block 3 & 4 at IIT Bombay

Ref. IITB/Dean(IPS)/Architect/AB3&AB4/EOI/2024

Dated 2024 May 14



EOI Invited by

Dean, Infrastructure Planning and Support (IPS)

Indian Institute of Technology Bombay,

Powai, Mumbai 400076.

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1 Section I: Brief Particulars of the Work

1.1 Important Dates

a. Publication of EOI on CPPP and IITB website	2024 May 14
b. Last date for receipt of queries	2024 May 21
c. Pre-bid meeting date (11:30 Hrs, IPS office)	2024 May 22
d. EOI queries Response date	2024 May 24
e. Receipt of EOI Proposals date (up to 15:30 Hrs)	2024 June 07

(Note: These dates are tentative)

1.2 Preamble

Indian Institute of Technology Bombay (IITB) set up by an Act of Parliament, was established in 1958, at Powai, a northern suburb of Mumbai. Today the Institute is recognized as one of the centers of academic excellence in the country. Over the years, there has been dynamic progress at IIT Bombay in all academic and research activities. It is planned to have improvements to keep the Institute at par with the best institutions in the world.

The Dean, Infrastructure Planning and Support (Dean IPS) is entrusted with the creation of new infrastructure, in the IIT Bombay Campus. The infrastructure includes the construction of new buildings in the academic area, hostels for students, staff accommodation of various types, buildings for general facilities, roads, gardens, and playgrounds, along with related utilities such as water supply, and electricity supply for the whole campus.

1.3 Definitions

Unless the context otherwise requires, the following terms whenever used in this document have the following meanings:

1. 'IITB' means, Indian Institute of Technology Bombay.
2. 'Applicable Law' means the laws and any other instruments having the force of law in India, as they may be issued and in force from time to time.
3. 'Dean Infrastructure Planning Support' or his Successor is an authority appointed by Director IITB to administer this function of Selection of Architects .
4. 'Services' means the work that is intended to be performed by the Empaneled Architects/Consultants..
5. 'Employer' means Indian Institute of Technology Bombay acting through its Director/ or his authorized Representative.
6. 'Applicant' means the individual, proprietary firm, firm in partnership, limited company, private or public or corporation.
7. 'Year' means 'Financial year' unless stated otherwise specified.

1.4 General features and major components of the work:

The upcoming work generally consist of planning and designing of Academic Block 3 & 4 having classrooms, auditorium, laboratories etc. including their service facilities such as water supply installations, Sewerage, Internal and external electric installations, HVAC, Firefighting, IT Services, obtaining statutory approvals from concerned authorities etc. and any other components which may be necessary including Master planning for the IITB Bombay premises (part or full) if found necessary by the Institute.

1.5 Amendment to the existing Empaneled Architects:

IITB has Eight (8) architects who will also participate in this competition. The agencies who are not empaneled, however qualified in this competition can be considered to be added in the future projects.

2 Section II: Information & Instructions for Applicants

Dean (IPS), on behalf of Director, Indian Institute of Technology Bombay (IITB) invites expression of interest for the *Comprehensive Architectural Consultancy for the proposed Academic Block 3 & 4 at Indian Institute of Technology Bombay* from the interested Architectural Consultants/ firms in accordance with the terms and conditions as set out below. Multi-disciplinary firms who have Architects on board and doing similar consultancy are also eligible to apply.

2.1 General

- i. Letter of transmittal and forms for eligibility criteria for architects/ consultants given in Section III.
- ii. All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a "nil" or "no such case" entry should be made in that column. If any particulars /queries are not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information, not providing information required under Section III and in the Forms "A" to "I" duly signed with date and seal may result in the application being summarily rejected. Applications received late will not be entertained.
- iii. The application should be machine typed. The applicant should sign & stamp each page of the application.
- iv. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the expression of interest document are numbered. Additional sheets, if any added by the applicant, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- v. References, information and certificates from the respective clients certifying suitability, technical knowhow or capability of the applicant should be signed by a responsible officer of authority (To the satisfaction of Dean (IPS)).
- vi. The applicant may furnish any additional information, which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information (Decision of the Dean (IPS) regarding quality of the information is final). No information shall be entertained after submission of EOI document unless the Employer calls for it.
- vii. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from consideration for further works of IIT Bombay.
- viii. The E.O.I document in prescribed form duly completed and signed should be submitted in a sealed cover. The sealed cover super scribed "Expression of Interest document for Comprehensive Architectural Consultancy for Academic Block 3 & 4 at Indian Institute of Technology Bombay shall be received by Dean IPS of IIT Bombay or his authorized representative (Refer section 1.1 for the deadline) Documents submitted in connection with expression of interest will be treated confidential and will not be returned.

- ix. Prospective applicants may request clarification related to process of selection of architect and Expression of Interest (EOI) document. All clarifications provided by IITB shall be uploaded on the official website of IITB and CPPP. No request for clarification will be considered after stipulated date as referred under clause no. 1.1 (b) Important dates. All the queries to be submitted in writing via e-mail by the applicants. A response addendum listing all queries received and IITB's response will be posted on IITB website (<https://www.iitb.ac.in/deanpl/tender.html>) and CPPP.

2.2 Important information

EOI document duly completed in all respect to be submitted in hard copy to Dean (IPS) office, 1st Floor, Main Building, Indian Institute of Technology Bombay (IITB), Powai, Mumbai 400076. For any query/information, below mentioned email addresses are to be used for communication purpose: E-mail: dean.ips@iitb.ac.in with a copy to po.ips@iitb.ac.in and dean.ips.office@iitb.ac.in and Agencies participating in the process are required to familiarize themselves with IITB Campus.

2.3 Method of Application

- i. If the applicant is an individual, the application shall be signed by him above his full typewritten name and current address.
- ii. If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address proof of experience in the field to be furnished.
- iii. If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases a certified copy of the partnership deed and current address of all the partners of the firm should accompany the application.
- iv. If the applicant is a limited company or corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

2.4 Final Decision-Making Authority

The employer reserves the right to accept or reject any application and to annul the selection process and reject all applications at any time, without assigning any reason or incurring any liability to the applicants.

2.5 Site visit

The applicant is advised to visit the site of works viz IITB campus at his own cost, with the prior intimation and permission of IITB, to familiarize itself with the campus and the projects undergoing in general.

2.6 Initial criteria for Eligibility for Pre-Qualification

2.6.1 Organization

- i. Architects/Engineering firms having in-house Architects with valid registration presently from the Institution of Architects / Indian Council of Architects are eligible. Multi-disciplinary firms who have Architects on board and doing similar consultancy are also eligible to apply.
- ii. Should have the full functioning office to deal independently with Architectural Projects located in and around Mumbai within 90 km radius (i.e. within Mumbai, Thane Navi Mumbai, etc.) since last 5 years.
- iii. Having experience in the field for not less than 10 years as on 31st March 2024.

Following information will also be required under this head-

- a. Constitution of the Organization & Year of incorporation.
- b. Organization structure
- c. In-house designing facilities with software licenses and their validity
- d. Details of available in-house services and a list of associates to whom specialized services are out-sourced
- e. Name of Key personnel with their qualifications and Experience.

2.6.2 Experience

- i. Should have completed similar Consultancy assignment during last 7 years, as on 31.12.2023 of value/ area built up as listed below: The applicant should have satisfactorily completed following similar works:
 - a) At least one project costing not less than Rs.85 Crores (or minimum 25,000 Sq.m built-up area), or
 - b) Two projects, each costing not less than Rs.51 Crores (or minimum 15,000 Sq.m built-up area)

* Similar assignment means Comprehensive Architectural Design Services for Academic building involving planning & designing of architectural, civil engineering, public health, electrical, air-conditioning, firefighting, IT related services. (values pertaining to any past year shall be enhanced by 7% per annum till F.Y. 2022-23 to take care of inflation.)
- ii. Should have completed during last 7 (seven) years as on 31.12.2023 at least one assignment of minimum 15,000 sqm built up area of an Academic building involving multi-disciplinary building services.
- iii. Should have completed at least one Masterplan assignment of 20 Hectare for an Educational Institution/ Industrial township / govt. organization during last 7 years, as on 31.12.2023.
- iv. Should have completed during last 7 years, as on 31.12.2023, at least two projects costing not less than Rs. 25 Crores for Government / Semi Government/ Government Undertaking/ Government Autonomous Bodies etc. in India.
- v. Should have completed during last 7 years, as on 31.12.2023, at least one project certified with GRIHA (or equivalent certification entity) 3 Star /or equivalent rating.
- vi. Should have completed during last 7 years, as on 31.12.2023, one assignment using

BIM technologies including modelling software and exposure to connected data environment.

Note: 1. The applicant shall support with performance certificate of each work completed in the last seven years issued by the Employer or his Authorized representative.

2. Compliance to Clause 2.6.2 (iv) can be either through 2(two) distinct Work Orders or through mention of 2(two) different works in a single Work Order.

2.6.3 Financial Capability

- i. The applicant should have had average annual financial turnover of Consultancy Fees (gross) of Rs. 3.0 (Three) Crores during the last 3 (three) years ending 31st March 2023. This should be duly audited by a Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average.
- ii. The applicant should not have incurred any loss in more than two years during the last five years ending 31st March 2023, duly certified by the Chartered Accountant.
- iii. The applicant should not be under liquidation, court receivership or similar proceedings.

2.6.4 Technical and Administrative Staff

The applicant should have sufficient number of Technical and Administrative employees for the proper planning & designing of the Consultancy work. The applicant should submit a list of these employees stating clearly how these would be involved in any such work.

Note: All documentary proof of para 2.6.1, 2.6.2, 2.6.3 & 2.6.4 shall be submitted for evaluation and in absence shall be considered as incomplete application.

2.7 Evaluation criteria for Selection of Architect/Consultant who meet Eligibility criteria specified as above

For the purpose of shortlisting, applicants will be evaluated in the following manner:

- i. Documents submitted against the eligibility criteria prescribed in para 2.6.1, 2.6.2, & 2.6.3 above in respect of experience of similar class of works completed will first be scrutinized to determine the applicant's eligibility.
- ii. The final evaluation will be based on marks scored by respective agency qualifying the eligibility criteria prescribed in Para 2.6.1 to 2.6.3 above on the basis of presentation of the one relevant work of minimum 15000 Sq.m built-up area executed by the agency during last seven years as on 31.12.2023. The relevant work will be any ONE project related to academic or institutional (non-residential, non-office, but institutions such as research labs, hospitals, etc.) buildings.

Note: The evaluation committee may NOT prefer to have any past projects done for IIT Bombay as the relevant work.

- iii. The applicant is required to make presentation to the Evaluation Committee formed by the Institute at his own cost. Evaluation by the committee will be based on the following broad parameters:

No.	Description	Marks	Remarks
1.	Aesthetics	10 marks	Based on one relevant work in clause 2.7, (ii)
2.	Functional Suitability	10 marks	Based on one relevant work in clause 2.7, (ii)
3.	Cost Effective Design	10 marks	Based on one relevant work in clause 2.7, (ii)
4.	In-built energy efficient and maintenance- friendly features	10 marks	Based on one relevant work in clause 2.7, (ii)
5.	BIM capability	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)
6.	Innovative designs adopted	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)
7.	Applicant's experience, plan & capability to carry out the assignments	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)
8.	Manpower available	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)
9.	Competence of sub-consultants	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)
10.	Past assignments completion time and any other aspects	10 marks	From any ONE project listed in clause 2.6.2 (i), (ii), (iv), (vi)

- iv. The applicant scoring minimum 75% or more marks shall be considered eligible for pre-qualification by the institute.
- v. Even though an applicant may satisfy the above requirements, he would be liable to disqualification if he has:
 - a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the expression of interest document.
 - b) Record of poor performance such as abandoning work, not properly completing the contract, or financial failures /weaknesses etc.
- vi. Short listing of the consultants shall be subject to thorough verification of their credentials and inspection of similar works carried out /in progress by them, through a Technical Committee of assessors to be constituted by IIT Bombay.

2.8 Financial Information

Applicant should furnish the audited Annual Financial Statement for the last five years as per given in Form- 'A'

2.9 Experience in Works highlighting experience in similar works

Applicant should furnish the following information:

- i. List of all works of similar class successfully completed during the last five years (in Form-

‘B’)

- ii. List of all the projects under execution or awarded (in Form- ‘C’).
- iii. List of projects with experience in BIM (in Form- ‘C1’)

Particulars of completed works and performance of the applicant duly authenticated /certified by an officer not below the rank of Executive engineer or equivalent or issued by the employer should be furnished separately for each work completed or in progress (in Form- ‘D’).

2.10 Organization Information

Applicant is required to submit the following information in respect of his organization (Main and Branch Office) (in Forms- ‘E’ & ‘E1’)

- i. Name & Postal Address, including official email-id, Telephone, etc.
- ii. Copies of original documents defining the legal status, place of Registration and principal places of business.
- iii. Names & Title of Directors and Officers to be concerned with the work, with designation of individuals authorized to act for the organization.
- iv. Information on any litigation in which the applicant was involved during the last five years, including any current litigation.
- v. Authorization for employer to seek detailed references.
- vi. Number of Technical & Administrative Employees in parent company, subsidiary company and how these would be involved in this work (in Form- ‘F’).

2.11 Letter of Transmittal

The applicant should submit the letter of transmittal attached with Expression of Interest document.

2.12 Submission of Application

The agencies have to submit all the documents in one envelope.

Mode of Submission of the EOI

The firm shall submit the following documents:

- i. Letter of Transmittal,
- ii. Form A Financial Information,
- iii. Form B Details of assignments completed,
- iv. Form C Details of assignment in progress,
- v. Form C1 Details of assignment in progress along with BIM
- vi. Form D Performance Report,
- vii. Form E Organization Structure at Main Office
- viii. Form E1 Organization Structure at Branch Office
- ix. Form F Details of available In-house Services
- x. Form G Details of Proposed Associate Services
- xi. Form H Technical Staff detail
- xii. FORM ‘I’: Details of Consultancy / Office Equipment likely to be used in carrying out the work

The application along with all the required documents as per the above list shall be placed in a sealed envelope super-scribed " EOI for the Comprehensive Architectural Consultancy for the Proposed Academic Block 3 & 4 at IIT Bombay ".

Envelope should have the sign and address of the authorized signatory of the firm. Refer to section 1.1 of Part I. EOI document for the last date for submission and other important information. The application envelope should be hand delivered to The Dean (IPS), 1st floor, Main Building, Indian Institute of Technology Bombay Powai, Mumbai 400076 and get an acknowledgement. Alternatively, the sealed envelopes can be sent by post/courier to the following address to reach before the last date and time, to:

The Dean (IPS),
1st Floor, Nandan Nilekani Main Building,
Indian Institute of Technology Bombay,
Powai, Mumbai 400076.

3 Section III: Eligibility Information

3.1 Letter of Transmittal

From: M/s _____

E.O.I Notice No: IITB/Dean(IPS)/Architect/AB3&AB4/EOI/2024 dated 14.05.2024

To,
Dean IPS, First Floor, Main Building,
Indian Institute of Technology Bombay,
Powai, Mumbai,
400076.

Subject: Expression of Interest for Comprehensive Architectural Consultancy for the Proposed Academic Block 3 & 4 at IIT Bombay, Powai, Mumbai

Sir,

Having examined the details given in press notice and EOI document for the above work, I/We hereby submit the EOI document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms 'A' to 'I' and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified Annual Turnover certificate and authorize the Dean IPS, IIT Bombay, to approach the Bank to confirm the correctness thereof. I/we also authorize Dean IPS, IIT Bombay to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical knowhow and capability for having successfully completed the following works:

Sr. No.	Name of work	Certified by	Performance certificate (to be enclosed)
			YES / NO
			YES / NO
			YES / NO
			YES / NO
			YES / NO
			YES / NO

Enclosures.

3.2 FORM 'A': Financial Information

- I. **Financial Analysis** - Details to be furnished duly supported by figures in balance sheet/profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (copies to be attached).

Particulars	Financial Year				
	2018-19	2019-20	2020-21	2021-22	2022-23
i. Gross Annual turnover on Consultancy Fees (In Rs. Crores)					
ii. Profit/Loss					
iv. Certified by					

- II. **Financial arrangements for carrying out the proposed work.**

- III. **The following certificates are enclosed:**

- Current Income Tax Clearance Certificate
- Profit & Loss account for last 3 years

Signature of Chartered Accountant with seal

Signature of Applicant(s)

3.3 FORM 'B': Details of all works of Similar Nature of Assignment completed during the last seven years ending last day of the month December 2023

(Note: Attach more sheet if required as per this format)

SIMILAR NATURE OF ASSIGNMENT COMPLETED				
Sr. No	Description	1	2	3
1	Name of work /project and location & Estimated cost of work			
2	Name & Address of Employer/ Organization, Contact Person & phone/mobile No			
3	Cost of Fees in Rs. Crores			
4	Date of commencement as per contract			
5	Stipulated date of completion			
6	Actual date of completion			
7	Litigation /arbitration pending /in progress with details*			
8	Name and address/ telephone number of officer to whom reference may be made.			
9	Remarks			

*Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of Applicant(s) with date & seal

3.4 FORM 'C': Projects under Execution or Awarded

(Note: Attach more sheet if required as per this format)

Sr. No.	Description	1	2	3
1	Name of work /project and location & Estimated Cost of work			
2	Name & Address of Employer/ organization			
3	Cost of Fees in Rs. Crores			
4	Date of commencement as per contract			
5	Stipulated date of completion			
6	Up to date percentage progress of work			
7	Slow progress if any and reasons thereof			
8	Name and address/ telephone number of officer to whom reference may be made.			
9	Remarks			

Signature of Applicant(s) with date & seal

3.5 FORM 'C1': Projects under Execution or Awarded along with BIM in scope of work

(Note: Attach more sheet if required as per this format)

Sr. No.	Description	1	2	3
1	Name of work /project and location & Estimated Cost of work			
2	Name & Address of Employer/ organization			
3	Cost of Fees in Rs. Crores			
4	Date of commencement as per contract			
5	Stipulated date of completion			
6	Up to date percentage progress of work			
7	Slow progress if any and reasons thereof			
8	Name and address/ telephone number of officer to whom reference may be made.			
9	BIM related scope carried out. For example, Modelling, Digital Data Environment.			
10	Software / platforms used			
11	Remarks			

Signature of Applicant(s) with date & seal

3.6 FORM 'D': Performance report of works referred to in FORM "B" , "C" & "C1"

1. Name of work/ Project & Location
2. Agreement No.
3. Estimated Cost
4. Consultancy Fees Cost
5. Date of start
6. Date of completion
 - a) Stipulated date of completion
 - b) Actual date of completion
7. Delayed completion, if any.
8. Performance Report.

1. Quality of Work	Very Good/Good/Fair/Poor
2. Financial soundness	Very Good/Good/Fair/Poor
3. Technical Proficiency	Very Good/Good/Fair/Poor
4. Timely delivery of working drawings/ obtaining statutory approvals	Very Good/Good/Fair/Poor
5. Resourcefulness	Very Good/Good/Fair/Poor
6. General behaviour	Very Good/Good/Fair/Poor

Dated:

Authorized Signatory of Employer

Note: Certificate for each work completed/under execution shall be obtained as per "FORM D" or the certificate issued by the employer to be enclosed.

3.7 FORM 'E': Structure & Organization of Main Office

1	Name & Address of the applicant: (Furnish details of Main office Details with Tel & \Fax /email id)		
2	Telephone No./ Mobile No./Fax No & email id		
3	Legal status of the applicant <u>(attach copies of original document defining the legal status)</u> i. An individual ii. A proprietary firm iii. A firm in partnership iv. A limited company or Corporation		
4	Particulars of registration with various Government bodies (attach attested photocopy) if any	Organization / Place of registration	Registration No.
5	Names and Titles of Director & Officers with designation to be concerned with this work:		
6	Designation of individuals authorized to act for the organization		
7	Was the applicant ever required to suspend assignment for a period of more than six months continuously after you commenced the assignment? If so, give the name of the project and reasons of suspension of work.		
8	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.		

9	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details.	
10	Has the applicant, or any consultant partner in case of partnership firm, ever been convicted by a court of law? If so, give details	
11	In which fields of Consultancy assignment, the applicant has specialization and interest?	
12	Details of Technical Personal available as on date	
13	Any other information considered necessary but not included above.	

3.8 FORM 'E1': Structure & Organization of Branch Office

(Full details of Branch Office to be furnished -if required attach additional sheet)

1	<p>Name & Address of the applicant:</p> <p>(Furnish details of Branch office Details with Tel & \Fax /email id)</p> <p>(Note: Should have the full functioning office to deal independently with Architectural Projects located in and around Mumbai)</p>	
2	Telephone No./ Mobile No./Fax No & Email id	
3	<p>Legal status of the applicant of branch Office (<u>attach copies of original document defining the legal status</u>)</p> <p>i. An individual</p> <p>ii. A proprietary firm</p>	

	iii. A firm in partnership iv. A limited company or Corporation		
4	Particulars of registration with various Government bodies (attach attested photocopy) if any	Organization /Place of registration	Registration No.
5	Names and Titles of Director & Officers with designation to be concerned with this work: at Branch Office		
6	Designation of individuals authorized to act for the organization at Branch Office		
7	In which fields of Consultancy assignment, the applicant has specialization and interest?		
8	Details of Technical Personal available as on date at Branch Office		
9	Any other information considered necessary but not included above.		

3.9 FORM 'F': Details of available IN-HOUSE Services

Sr. No.	IN HOUSE SERVICE	AVAILABILITY OF SERVICE (STRIKE OUT WHICH EVER IS NOT AVAILABLE)
1	ARCHITECTURAL-CIVIL	YES / NO
2	STRUCTRUAL ENGG	YES / NO
3	PUBLIC HEALTH ENGINEERING	YES / NO
4	ELECTRICAL	YES / NO
5	MECHANICAL	YES / NO
6	HVAC	YES / NO
7	ACOUSTIC	YES / NO
8	FIREFIGHTING/ENGG	YES / NO
9	LAND SCAPING	YES / NO
10	AUDIO-VISUAL	YES / NO
11	INFORMATION TECHNOLOGY(IT)	YES / NO
12	ANY OTHER SERVICE	

3.10 FORM 'G': Details of proposed Associate Services

Sr. No	PROPOSED ASSOCIATE FOR	NAME & ADDRESS OF ASSOCIATE PROPOSED	YEARS OF EXPERIENCE	YEARS OF ASSOCIATION WITH THE PRIME CONSULTANT
1	ARCHITECTURAL-CIVIL			
2	STRUCTRUAL ENGG			
3	PUBLIC HEALTH ENGINEERING			
4	ELECTRICAL			
5	MECHANICAL			
6	HVAC			
7	ACOUSTIC			
8	FIREFIGHTING/ ENGG			
9	LAND SCAPING			
10	AUDIO-VISUAL			
11	INFORMATION TECHNOLOGY (IT)			
12	ANY OTHER SERVICE			

3.11 FORM 'H': Details of Technical and Administrative Personnel

Sr. No	Designation	Total No.	Number available for this work *	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

*Note: (Bio data of Key personnel available for this work to be enclosed)

3.12 FORM 'I': Details of Consultancy / Office Equipment likely to be used in carrying out the work

Sr. No	Name of Equipment	No .	Capacity or Type	Age	Condition	Ownership status			Current Location	Remarks
						Presently owned	Leased	To be purchased		
1	2	3	4	5	6	7	8	9	10	11
A	<p>CONSULTANCY</p> <p><u>1. Hardware</u></p> <p>i) Computers</p> <p>ii) Plotters</p> <p>iii)</p> <p>iv)</p> <p><u>2. SOFTWARE</u> (mention the software proposed to be used in this work along with Licence details etc.)</p>									
2	Any other Office Equipment. (mention the equipment proposed to be used in this work)									